

Public Access Internet Policy

INTERNET ACCESS

The Lebanon Public Libraries are committed to providing public access to the Internet and the valuable informational, educational and cultural resources it provides for the community. One does not need a library card in order to use the computers. Please be aware that not all sites on the Internet provide information that is accurate, complete or current. Some sites provide information that may be considered controversial, offensive or inappropriate. Library patrons access the Internet at their own discretion.

Any disruptive or inappropriate behavior in the Library is prohibited, including any behavior that disturbs or upsets other library users or staff members. This policy includes, but is not limited to displaying obscene or objectionable material on computers within the library. If a patron refuses to stop looking at such material when asked by a staff member, the session will be terminated and police may be notified.

PARENTAL PRECAUTIONS

It is the responsibility of the parent/legal guardian to ensure that their child uses the Internet in an appropriate and safe manner. Parents/legal guardians are encouraged to be present and supervise their child's Internet use at the Libraries. As is the case with all other library materials, any restriction of a child's access to the Internet is the responsibility of the child's parent/legal guardian.

COMPUTER USE GUIDELINES

All computer users are responsible for complying with the Lebanon Public Libraries Rules and Regulations, and will digitally sign an Internet Use Contract, verifying that they have read and understood this Internet Policy. Any child who is unable to read and understand the rules may use the Internet station only in the company of a parent or guardian who will sign the contract. Users are limited to 30 minutes of computer use, unless there are other computers that are not being used.

Users may not save files or documents to Library computers. Security software on all public computers will erase all saved documents. Users are encouraged to save to their personal email accounts or a web-based document storage program.

Use of the Internet computers is limited to two sessions per day, with two hours between sign-ups. Librarians may use their discretion in enforcing this rule.

Printing from the computers is \$.25/page. Only black & white printing is available.

Computers are to be turned on and off by library staff only. Please report any computer problems to library staff.

PATRON RESPONSIBILITIES

Any damage to the computer or its peripheral devices is the responsibility of the user. Abuse of the equipment or the service will result in the user being denied further access to the service. Malicious damage may result in prosecution.

Patrons must agree to not engage in activity that is illegal, malicious or slanderous. They must agree not to use the Internet as a means to offend, harass, intimidate or threaten any person or group. Inappropriate behavior may result in the termination of the Internet session, revocation of Internet use privileges, or other measures available to the library staff.

Users should be aware that the Internet is not a secure medium and that third parties may be able to obtain information regarding users' activities. The Library makes every attempt to protect your privacy, but automated cleanup processes may be interrupted or may fail infrequently for various reasons. Therefore, the library cannot absolutely guarantee that your history and/or files will be deleted.

The Library does not take responsibility for any personal accounts accessed on public internet computers. When using pass-worded services, be sure to log off the service when finished. Users should be advised that because security is technically difficult to achieve in a public environment, electronic transactions and files could become public.

WIFI ACCESS

Wireless access is available. You are responsible for your own computer. Our wifi networks are not secure and all necessary precautions should be taken to protect equipment and data.

ADOPTED February 25, 2003

REVISIONS APPROVED BY THE BOARD OF TRUSTEES, November 26, 2013